

**TEZPUR UNIVERSITY
TEZPUR :: ASSAM**

FORM OF UTILIZATION CERTIFICATE

GFR 12-A [See Rule 238(1)]

UTILIZATION CERTIFICATE FOR THE YEAR 2018-19 IN RESPECT OF SALARY GRANT

1. Name of the Scheme : Block Grant to Central Universities
2. Whether Salary /Recurring/Creation of Capital Assets : Salary
3. Grants position at the beginning of the Financial year:
- (i) Cash in Hand/Bank : Rs 919.30 Lakh
- (ii) Unadjusted advances : NIL
- (iii) Total : Rs 919.30 Lakh
4. Details of grants received, expenditure incurred and closing balances: (Actuals)

(Rupees in lakh)

Unspent Balances of Grants received years (figure as at Sl.No.3 (iii))	Interest earned	Interest deposited back to the UGC*	Grants received during the year (as on 31.03.2019)			Total Available funds (1+2-3+4)	Expenditure incurred as on 31.03.2019	Closing Balances (5.6) as on 31.03.2019
			Sanction No. (i)	Date (ii)	Amount (iii)			
1	2	3	4			5	6	7
919.30	23.79	23.79	1. F.19-1/2018(CU)	10.05.2018	603.78	7747.00	6664.47	1082.53
			2. F.19-1/2018(CU)	16.05.2018	603.78			
			3. F.19-1/2018 (CU)	09.08.2018	301.89			
			4. F.19-1/2018 (CU)	10.10.2018	1422.29			
			5. F.19-1/2018 (CU)	24.10.2018	357.83			
			6. F.19-1/2018 (CU)	09.11.2018	1422.29			
			7. F.19-1/2018 (CU)	21.12.2018	353.96			
			8. F.19-1/2018 (CU)	25.02.2019	1429.20			
			9. F.19-1/2018 (CU)	14.03.2019	332.68			
919.30	23.79	23.79			6827.70	7747.00	6664.47	1082.53

Bank details in which interest earned by University on UGC grant deposited in UGC bank account as under:-

Name of the bank	Name of the account holder	Saving bank account No.	IFSC code	Amount deposited through RTGS/NEFT	UTR No. & Dated
1) SBI	Tezpur University Salary	37994286518	SBIN0014259	18,43,558.00 (General)	SBINR5201903290011896319 5114 dated 29.3.2019
2) SBI	Tezpur University Salary	37994286518	SBIN0014259	3,56,818.00 (SC)	SBINR5201903290010746119 5115 dated 29.3.2019
3) SBI	Tezpur University Salary	37994286518	SBIN0014259	1,78,408.00 (ST)	SBINR19088259707495116 dated 29.3.2019

Handwritten signature and date: 18/2/2019

वित्त अधिकारी
तेजपुर विश्वविद्यालय
Finance Officer
Tezpur University

Handwritten signature and date: 18/2/19

वित्त अधिकारी
तेजपुर विश्वविद्यालय

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Handwritten signature and date: 30/9/2019

अधिकारी
तेजपुर विश्वविद्यालय
Registrar
Tezpur University

Component wise utilization of grant :

	General	SC	ST	Total
1. Opening Balance	848.24	47.71	23.35	919.30
2. Grant received from UGC for 2018-19	6300.13	354.14	173.43	6827.70
3. Income from other sources	-	-	-	-
4. Interest earned	18.44	3.57	1.78	23.79
5. Total Funds available (1+2+3+4)	7166.81	405.42	198.56	7770.79
6. Expenditure incurred	6149.32	345.88	169.27	6664.47
7. Int. on Grant deposited back to UGC	18.44	3.57	1.78	23.79
8. Unspent balance available (5-6-7)	999.05	55.97	27.51	1082.53

Details of grants position at the end of the year

(i) Cash in Hand/Bank	: Rs 1082.53 Lakh
(ii) Unadjusted advances	: Rs. Nil
(iii) Total	: Rs 1082.53 Lakh

Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned.

- The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- It has been ensured that the physical and financial performance under Salary /Recurring/Creation of Capital Assets has been according to the requirements, as prescribed in the guidelines issued by UGC and the performance/targets achieved for the year to which the utilization of the fund resulted.

Date : 30th September, 2019

Place : Tezpur

Signature with seal of the University

Finance Officer

वित्त अधिकारी
तेजपुर विश्वविद्यालय
Finance Officer
Tezpur University

Signature with seal of the University

Registrar

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Tezpur University

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Registrar
Tezpur University

Statement of expenditure of Salary (36) Grant for the financial year 2018-19

It is certified that grant of Rs 6827.70 Lakh (Rupees sixty eight crore twenty seven lakh seventy thousand only) was released by the University Grants Commission for the financial year 2018-2019, to the Tezpur University towards Salary (36) grant as detailed below:-

		(Rupees in lakh)	
Head		Amount (Rs.in lakh)	
Opening Balance as on 1.4.2018		919.30	
(+) Grant paid during the year 2018-19		6827.70	
Sub-Total		7747.00	
Internal Receipts without interest earned on the UGC grant (2018-19)		0.00	
Total		7747.00	
Less Expenditure incurred during 2018-19			
	Allocation	Expenditure	
Regular Faculty Salary	4250.00	3986.24	
7 th CPC arrear on Faculty Salary	460.00	291.81	
Regular Non-Faculty Salary	2280.00	1873.88	
7 th CPC arrear on Non-Faculty Salary (Other Academic Staff, Registrar, Finance Officer, Controller of Examinations)	220.00	11.46	
Other Components for the items which is not included in the salary, namely, Leave Encashment, LTC, CEA, Retirement Benefit and Medical Reimbursement	537.00	501.08	
Total	7747.00	6664.47	6664.47
Balance available as on 1.4.2019		1082.53	

1. Certified that out of Rs. 6827.70 lakh of grants in aid sanctioned during the year 2018-19 in favour of Tezpur University under UGC's letter No. given as above and Rs. 919.30 lakh on account of unspent balance of the previous year, and an amount of Rs Nil as internal generation, a sum of Rs 6664.47 lakh has been utilized for the purpose of Salary (36) of the University for which it was sanctioned and that the balance of Rs. 1082.53 lakh remaining unutilized towards the grant in aid payable during the next year 2019-20.
2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that the money was actually utilized for the purpose for which it was sanctioned.

Finance Officer
Seal of the University

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Registrar
Seal of the University

Registrar
Tezpur University
Uncom. Tezpur